



Organisation
Sunshine
Coast
Association of
Residents

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AGENDA – Annual General Meeting 2018

7:00 pm Thursday, 22 February 2018

North Shore Community Centre, David Low Way, Mudjimba

- 1 **Opening**, Welcome and Acknowledgment of Country
- 2 **Attendance and Apologies**
 - i. Attendance (sign-in sheet to be circulated)
 - ii. Apologies
- 3 **Minutes of last AGM** –14 February 2017 (distributed via website)
- 4 **President’s Report** – distributed via the website
Motion: *That the President’s report be accepted.*
- 5 **Treasurer’s report**
 - 5.1 Presentation of audited accounts
Motion: *That the financial report and audited financial statement be accepted.*
 - 5.2 Appointment of Auditor 2018-19
Motion: *That Stephen Geils CPA be appointed as auditor for the year 2018-19.*
 - 5.3 Public liability insurance
Motion: *That OSCAR take out Public Liability Insurance, with the cost estimated to be less than \$700 pa.*
- 6 **Membership fees**
Motion: *That the annual membership fee for Community Associations to be set at \$30 and for individual classes of member to be set to \$0 for the year 2018/19 with members given the option to include a donation should they wish to do so.*
- 7 **Election of Executive** – all positions are declared vacant. Nominations received by 8 February listed in Table 1 below; as the number of nominations received matched the positions to be elected there is no requirement for further nominations from the floor.
Motion: *That the nominated people be declared duly elected.*
- 8 **General Business**
 - 8.1 Updating OSCAR Rules (motions on next page)
- 8 **Date of next AGM**
- 9 **Meeting close**

Table 1. Nominations for OSCAR executive 2018

Position	Nominee	Proposer	Second
President	Greg Smith	Bob Joubert	Noel Taylor
Vice President	Gillian Hall	Les Magdalinski	Alan James Kai
Treasurer	Charles Toms	Martin Peelgrane	Adriana Adamska Bland
Secretary	Melva Hobson	Lynette Saxton	Susie Chapman
Exec committee	Peter Baulch	Lucia Hoermann	Ian Jeisman
Exec committee	Kathryn Hyman	Mike Heath	Tracey Hanna
Exec committee	Kris Bullen	Alex Watson	Malcolm Chilman

8.1 Proposed amendments to the Model Rules

Overarching motions:

1. **Membership classes**, see motions **Section 5** below.
2. That the executive is authorized to make any grammatical corrections to the Model Rules as required (example as per **Section 3** below)
3. **Membership fees**, see motion **Section 7** below.
4. **Changes to accommodate the new arrangements for the Management Committee and the executive.**

Given that the Membership committee as per **Section 5 Motion 2**, is the community association representatives as a group, which appoints an executive committee, then:

Motion: the executive is authorised to make appropriate changes to the model rules as per the motions **Section 8** and following (individually listed below) to reflect the revised management arrangements.

Individual motions

Section 3 - Objects (as per the 14 April amendment)

Motion 1: that OSCAR make the following grammatical/interpretation amendments:

Primary-correct grammar line 2, replace **has** with *have* and now reads “to advocate for the values and vision that *have* been developed by the organisation in consultation with its members” etc.

Secondary and ongoing – line 2 delete **would**; line 5 add *will*; **replace** becomes *replacing*; line 6 *resolve such* replaces **solves these**.

Now reads – Member groups refer matters of concern about any strategic issues to OSCAR for wider support in their issues whatever they may be, and OSCAR *will* consider adding to (not *replacing*) the pressure to *resolve such* concerns.

Section 5 - Classes of Members

Motion 1: that OSCAR amend clause 5 Classes of members to add 3 new classes of members, Associate Member, Honorary Member and Student Member. To remove redundant wording, namely, “is not associated with developers” to reflect the conflict with developers interests is understood in line with the OSCAR mission and vision statement.

Motion 2: that OSCAR resolve that the Community Association members as a group form the OSCAR management committee, which will elect an executive committee at the Annual General Meeting to coordinate OSCAR activities.

Clause 5 Classes of Members will now read as follows:

5. Classes of members - The membership of the association consists of the following classes of members – (the names of the classes (if any) should be stated fully)

- i. Community Associations. A community association is a formal group of people who meet as an association on a regular basis and who have as their prime concern the interests of residents of the Sunshine Coast region and commit to the OSCAR mission and vision statement. This association is eligible for admission as a community association member and is subject to nomination and a general meeting approval. A community association is represented on this Association (i.e. OSCAR) by two delegates with two alternate delegates eligible to be appointed. The two delegates have full voting rights and are considered ordinary members, and as such form the Management Committee of the Association (OSCAR). The number of Community Association members is unlimited.
- ii. Associate Member. A person with a specific interest in the community who has as their prime concern the interests of residents of the Sunshine Coast region and commits to the OSCAR mission and vision statement. This person is eligible for admission as an associate member and is subject to nomination and a general meeting approval. This class of membership has no voting rights and Associate Members are not considered as ordinary members.
- iii. Honorary Member. A person who has made significant and sustained contributions to OSCAR or the community in general is eligible for admission as an honorary member. This person is eligible for admission as an honorary member and is subject to nomination and a general meeting approval. This class of membership has no voting rights and honorary members are not considered as ordinary members.
- iv. Student Member A person who is undertaking part time or full time post-secondary or post-graduate studies such as public administration, political science, community development or other qualification deemed appropriate by the Association (i.e. OSCAR) and commits to the OSCAR mission and vision statement. Documented evidence of their status is required upon application and membership is subject to a nomination and a general meeting approval. This class of membership has no voting rights and student members are not considered ordinary members.

Section 7 - Membership fees

Motion 1: that in Section 7, (a) I, OSCAR replaces **General Meeting** with *Annual General Meeting*, so now reads “is the amount decided by the members at the Annual General Meeting (AGM).”

Motion 2: that Section 7, (a) ii, read – is payable when and in the way decided by members at the AGM.

Section 8. Admission and rejection of new members

Motion 1: that in section 8 (b) line 1, **management committee** is replaced by *the executive*.

Motion 2: that in Section 8 (b), line 2, and add or *community association*; delete in line 5 **the person** and replace with *the application* and change **the person is advised** to *the applicant is advised*. This section now reads, “The executive must ensure that, as soon as possible after the community association or person applies to become a member of the association, and before the management committee considers the application the applicant is advised etc.”

Section 12 - Register of members

Motion: that in section 12 (a), (b) vi, and (e), the words “**management committee**” be replaced by “*executive*”.

Section 14 – Appointment or election of secretary

Motion 1: that in 14(a) ii (A), the word *executive* replace **management committee**.

Motion 2: that the word **management committee** be replaced by the word *executive* in all other parts of Section 14.

Section 15 - Removal of secretary

Motion: that wherever the word **management committee** occurs in Section it be replaced by the word *executive*.

Section 17 - Membership of the management committee

Motion 1: that as per Motion 2 under Membership Classes, Section 17 be renamed **Membership of the Executive committee**.

Motion 2: that in 17 (a); (b); (c); and (d), the word *executive* replace the word **management committee**.

Section 18 - Electing the management committee

Motion 1: that Section 18 be renamed **Electing the executive committee**

Motion 2: that the term **executive committee** replace the term management committee in 18 (a); (a)i; (d); (g); and (h)

Section 19 – Resignation, removal or vacation of office of management committee member

Motion: that the term **executive committee** replace the term management committee in 19 (a).

Section 20 – Vacancies on management committee

Motion 1: that the term **executive** replace the term management committee in 20 (a); (b); and (c).

Motion 2: that Section 20 (c) be amended to read: However, if the number of executive committee members is less than the number fixed under rule 24(1) as a quorum of the executive committee, the continuing members may act only until the next monthly management committee meeting, where the number of executive members is increased to the number required for a quorum.

Section 21. Functions of management committee.

Motion 1: that the word *executive* replace **management committee** in section 21(a), (b) and (d) ii.

Motion 2: that section 21(c) line 1 the *term executive* replace the term **management committee** and the words *with approval of the members at a general meeting* be added in line 2. Section 21 (c), now

reads; *the executive committee may exercise the powers of the association with approval of the members at a general meeting – etc*

Section 22. Meetings of management committee

Motion: that 22 (b) the management committee must meet at least *10 times a year*.

21(b) will now read: The management committee must meet at least 10 times a year to exercise its functions.

Section 23. Quorum for, and adjournment of, management committee and executive meetings

As the management committee consists of all ordinary members and given the average attendance of general meetings it is suggested that for a management meeting to be held that the quorum should be 25% of the members at the last general meeting.

Motion: that the quorum of a management committee/general meeting be 25% of the members elected at the close of the last general meeting.

Sections 31, 32, and 33 Business to be conducted at annual general meetings (AGM)

Motion: that in Section, 31(b) iii; 32(a) iii and 33(a) iii, replace **management committee** with *executive committee* and now reads: *electing members of the executive committee*.

Financial Report

OSCAR Inc.				
Financial Accounts at January 2018				
Income and expenditure	Year to date 2017/18	Estimate for 2017/18	Annual Budget 2018/19	
Income	\$	\$	\$	
Members fees	0.00	0.00	1,260.00	
Donations	210.00	210.00	210.00	
RTI 16 donations	100.00	100.00	100.00	
Other income	0.00	0.00	0.00	
Total Income	310.00	310.00	1,570.00	
Expenses				
Market research	0.00	0.00	0.00	
Donation refund-I Christesen	0.00	0.00	0.00	
Hall Hire	-90.00	-240.00	-300.00	
Council Expenses	0.00	-200.00	-400.00	
Fair Trading	0.00	-55.00	-55.00	
Website	-400.00	-100.00	-100.00	
Admin support	0.00	-50.00	-50.00	
Conference	0.00	-50.00	-50.00	
Bank fees	0.00	0.00	0.00	
Postage	0.00	-45.00	-45.00	
Media	0.00	-300.00	-600.00	
Membership fees	-50.00	-100.00	-100.00	
All others	-11.36	0.00	0.00	
Insurance	0.00	-300.00	-700.00	
Total expenses	-551.36	-1,440.00	-2,400.00	
Net result	-241.36	-1,130.00	-830.00	
Balance Sheet	Year to date 2017/18			
Opening bank balance	3,328.02	3,328.02	2,198.02	
Net result as above	-241.36	-1,130.00	-830.00	
Closing bank balance per statement	3,086.66	2,198.02	1,368.02	
Other assets	0.00	0.00	0.00	
Other liabilities	0.00	0.00	0.00	
Current assets	3,086.66	2,198.02	1,368.02	
Non Current assets	0.00	0.00	1.00	
Net Assets	3,086.66	2,198.02	1,369.02	
Equity				
Retained profits	3,086.66	2,198.02	1,369.02	